T-48hr checklist

Let's get ready to win the weekend!

Team & staffing

- [ ] Verify staffing schedules and peak-hour coverage
- [ ] Prepare a plan for managing last-minute sick calls
- [ ] Confirm staff uniforms and availability of extras
- [ ] Verify staff parking to leave prime spots for customers

Store readiness

- [ ] Review weather forecast and plan for impacts
- [ ] Ensure carts are organized, available, & clean
- [ ] Confirm compactor is empty or scheduled for pickup
- [ ] Verify correct flyer distribution and placement

Product & merchandising

- [ ] Ensure key products are stocked, signed, & positioned
- [ ] Verify displays are built, priced, & compliant
- [ ] Double-check setup & signage for special promotions
- [ ] Identify mission-critical SKUs & ensure visibility & stock

Checkout experience

- [ ] Confirm tills are prepared with floats & functioning
- [ ] Ensure receipt rolls are fully stocked
- [ ] Verify bag inventory & distribution at all checkout points